

CENTRAL ARKANSAS CHAPTER

President's Message

By Brenda Horner

We have several things going this month and I encourage you to participate in all the activities. The race for the cure will take place in October, but the deadline to register is September 6, 2006, if you are still interested, contact Teri Matthews at teri.matthews@dfa.state.ar.us or Jane Dudley at jfdudley@sosmail.state.ar.us. This activity will be our first community service for the year and I ask each member to support our organization by participating. If you still need CPE for the year, we are hosting an audio conference entitled "Risk Assessments for Performance Auditing" on September 14th. A flyer with details will be sent to all members, posted on the web and published in this newsletter. Our monthly chapter meeting is September 18th at St Vincent. Joey Dean, CEO – Metro Little Rock Alliance, will be speaking on economic development. Remember that you receive one hour of **Free** CPE for attending the monthly chapter meeting. I look forward to seeing you at these events.

Brenda Horner, CPA, CGFM

Chapter Meeting Scheduled for September 18

The next chapter meeting will be held in the Vincent De Paul meeting room at St. Vincent Infirmary on Monday, September 18 at 12 noon. The room will be available as early as 11:30 for lunch. Grab a snack from the hospital cafeteria and join us for a talk on the economic development efforts for Metro Little Rock by Joey Dean, CEO of Metro Little Rock Alliance. You'll receive one hour of free CPE just for attending. Please bring a can of food with you to donate to the Arkansas Food Bank Network.

AGA Audio Conferences

AGA will offer 6 Audio Conferences this year. If you purchase all six conferences in advance, the cost to you as an AGA member is only \$75 (a \$90 value). Non-members pay \$25 per conference or \$125 for all six. The first conference, *Risk Assessments for Performance Auditing* will be held on Thursday, Sept. 14 from 12:50 to 2:50 p.m. at the Ramada Inn, #8 Shackleford Dr. in Little Rock. To reserve your space, send your registration fee to:

Central Arkansas Chapter AGA

PO Box 27

Little Rock AR 72203

(AASIS vendor #100052353)

Here's the schedule for the six audio conferences:

Date	Topic	Location	Time
Sept. 14	Risk Assessments for Performance Auditing	Ramada Inn #8 Shackleford Dr.	12:50-2:50
Nov. 8	The New Yellow Book	To be announced	12:50-2:50
Dec. 6	Procurement Cards-Successes and Challenges	Vincent DePaul Room, SVI	12:50-2:50
Feb. 28	Internal Controls	To be announced	12:50-2:50
Mar. 28	Procurement Fraud	To be announced	12:50-2:50
May 9	Ethics	To be announced	12:50-2:50

Racing for the Cure?

If you missed the deadline to sign up for the AGA Race for the Cure team, plan to join us anyway on October 7. We'll be doing the 2 mile fun run/walk (men can do this too). Teri has already sent in our team applications, but you can still send yours directly to the Komen Foundation, see [Race for the cure website](#) or register in person the day of the race. The team will



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meet in the parking lot of the 1515 Building and carpool to the race.

AGA Central Arkansas Chapter Executive Committee Meeting Minutes

Date: August 7, 2006

3rd Floor Conference Room, 1515 Building, Little Rock

Members Present:

Brenda Horner, President; Greg Crawford, President-Elect; Marion Carlton, Past President and Newsletter Co-Chair; Gary Puls, Treasurer; Lucie Stoddard, Secretary; Lisa Ricks, Membership Co-Chair; Sandra Sherman, Membership Co-Chair; Shirley Manning, Education Co-Chair; Kim Hardwick, Education Co-Chair; Deena Coston, Programs Co-Chair; Don Bellcock, Meetings/Awards and Webmaster Co-Chair; Russ Hannah, CGFM Chair; Teri Matthews, Community Service Co-Chair; Jane Dudley, Community Service Co-Chair; Richard Drilling, Historian/Photographer

Minutes

President Brenda Horner began the meeting at 12:00 p.m. by asking for approval of the previous meeting's minutes. Lucie Stoddard noted an addition to the emailed version, and the minutes of the July 10, 2006 Chapter Executive Committee (CEC) meeting were accepted following a motion from Gary Puls that was seconded by Greg Crawford.

Financial Statements/Budget

Gary Puls discussed the previously distributed July 31, 2006 financial statements and new fiscal year's tentative budget. Shirley Manning moved to accept the financial statements. Teri Matthews seconded the motion, and it was approved unanimously.

The majority of the budget is composed of educational revenue and expense projections resulting in a small loss. Brenda Horner noted her agreement with the projections, because the Chapter is in the business of providing educational opportunities. Teri Matthews requested adding a line item for \$300 of promotional items to support

community service events. Gary advised that scholarship expense of \$3,000 was higher than previous years and could increase or decrease. Greg Crawford moved to accept the budget with an additional \$300 for promotional items and a \$5,500 transfer from certificates of deposit. Lucie Stoddard seconded. The fiscal year 2007 budget was approved without opposition.

Discussion followed concerning renewal of the bulk rate postage permit costing \$160. President Horner noted the need to prepare more bulk mailings to advertise educational events to a wider group than just members due to the absence of PSI.

Quarterly Recognition Points And Other Current Business

Brenda Horner reported that reports for quarterly recognition points for May, June, and July were due to her today. Both Brenda and Marion Carlton explained the three different reporting cycles within AGA: membership (April through March), program (July through June), and chapter recognition (May through April).

President Horner reminded the board that program plans must be submitted to her by August 23rd, so that the completed Chapter Program Plan can be submitted to national by August 30, 2006.

Special Scholarship Committee Report

Greg Crawford presented the initial thoughts and recommendations of the Scholarship Committee composed of himself, Russ Hannah, and Don Bellcock. The Committee proposed specific application requirements and an annual award amount of up to \$3,000 (already budgeted), which could be split between applicants. Discussion followed concerning how to determine who should qualify and how to administer the award process. The discussion resulted in agreement that the Committee prepare formal, written guidelines and criteria for rating applicants that the CEC members will review when finalized.

Standing Committee Reports

Membership

Lisa Ricks distributed a membership report noting the number of current members stands at 188. The Chapter was one of only three to meet the retention



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goal for renewing members and retaining at least 50% without suspension.

Community Service

Teri Matthews discussed plans for the Komen Arkansas Race for the Cure on October 7th, the collection of canned goods and donations for the Arkansas Food Bank at each meeting, and AETN opportunities in 2007.

Meetings/Awards

Don Bellcock reported the Chapter meeting dates have been confirmed at St. Vincent. He is developing plans for the December holiday party.

Newsletter

Marion Carlton noted the need to recognize the passing of outstanding Chapter member and former Chapter President Carl Quaintance. Carl's contributions to the Chapter will be mentioned in the upcoming newsletter. Marion requested newsletter information be provided by close of business on the date of the CEC meeting each month.

CGFM

Russ Hannah requested a current list of the Chapter's Certified Government Financial Managers. Brenda Horner noted that at least four Chapter members have successfully completed all or parts of the examination recently.

Web

Don Bellcock reported that he and Marcella Winzerling have established separate sections of website responsibility to facilitate updating.

Education

Kim Hardwick discussed fees for the nationally sponsored audio conferences, reminding CEC members that the Chapter lost money last year with a \$10 charge per person due to additional costs for printing. She suggested permitting registration for all six audio conferences in advance at a discounted price. If the member fee were to be increased to \$15, the Chapter could offer the entire set of six for \$60 or \$75. Shirley Manning moved to charge \$15 to members and \$25 to non-members for each audio conference, and, if all six are purchased in advance, offer the nonrefundable but discounted price of \$75 to members and \$125 to non-members for the

package. Russ Hannah seconded the motion and it passed unanimously.

Programs

Deena Coston distributed a schedule of speakers and topics for the general noon meetings. Joey Dean of the Metro Little Rock Alliance will discuss regional economic development at the first meeting on September 18th. Deena has selected small clocks with the AGA logo engraved as speakers' gifts for \$13.50 each.

Historian

Richard Drilling reported working on the Chapter's fiscal 2006 history report and gathering photos for the website.

After mentioning her appreciation of the board members' hard work, Brenda Horner adjourned the meeting at 1:08 p.m.

Lisa Ricks Nominated for Regional Post

AGA member Lisa Ricks has been nominated to serve as AGA Regional Coordinator for Membership and Early Careers for the South Central Region. Lisa currently serves as co-chair for membership for the Central Arkansas Chapter.

General Accountant Wanted:

Central Arkansas Water (CAW) is the State's largest water utility serving nearly 400,000 residents in and around Pulaski County. CAW is seeking a General Accountant to provide direction regarding financial and budgetary operations and perform cost and others accounting duties. Requires a Bachelor's Degree in Accounting or Finance plus three (3) years of progressively more responsible work experience in Accounting.

Must have knowledge of advanced accounting, fiscal management, cost and financial accounting, governmental accounting, budgeting including forecasting and variance analysis, word processing and spreadsheet software. Must be able to compile and analyze statistical information, audit and identify discrepancies, balance and reconcile data, perform accounting computations, plus define problems, collect data, and draw valid conclusions.



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We are looking for a team player with above average written and oral communication skills. Must be skilled in spreadsheet software programs and able to use a 10 key by touch. Work experience with business software is preferred.

We offer a competitive salary and excellent benefits. Send resume and salary history to the Human Resources Specialist, Central Arkansas Water, 221 East Capitol, P.O. Box 1789, Little Rock, Arkansas 72203; (501) 377-1293; Fax (501)-377-7051; email-humanresources@carkw.com

Deadline: Friday, September 15, 2006 at 4:30 p.m.
Equal Opportunity Employer

Congratulations on CFGM

AGA member Ricky Quattlebaum has qualified for CFGM certification. Mr. Quattlebaum is the Internal Audit Administrator for the Department of Finance and Administration's Office of Accounting. In this role, he is responsible for promoting accountability, integrity and efficiency within the executive branch of state government by conducting programmatic and operational audits, compliance audits of employee and contractor disclosure requirements, and maintaining the Arkansas State Employees' Fraud, Waste and Abuse Reporting Center. Mr. Quattlebaum has 19 years of experience in the internal audit field within the state government, banking and higher education sectors. He is certified as a Certified Public Accountant, Certified Government Auditing Professional and now Certified Government Financial Manager. Congratulations, Ricky!

You Too Can Qualify for CFGM

Now is the time! From September 1 until November 30, 2006 AGA will give a rebate of \$20 for CFGM applications received with the assistance of AGA chapters.

In order to receive a \$20 rebate,

1. The complete CFGM application (application form, \$85 application fee and copy of the transcript) must be received by AGA Office of Professional Certification during the period of September 1 through November 30, 2006.

2. The CFGM application form must have the promotional phrase: "CFGM chapter promotion - [name of your chapter]" written at the bottom of the form. If the application is submitted online, the applicant must put this phrase in the last question: "How did you learn about the CFGM Program?:".

Important notes:

- A full application fee of \$85 must be paid at the time of application. The \$20 check will be sent to the applicant by mail in January.

- The applicant must put the words "CFGM chapter promotion" AND the name of your chapter on the application form in order to receive the rebate.

- It is preferable that the applications are submitted by the applicants themselves and not by the chapter. The applicant does not have to be a chapter member in order to receive the rebate.

But that is not all...

The chapter that encouraged the most applications submitted as part of this promotion in the three-month period of September-November 2006 will also receive \$20 X the number of applications that quoted that particular chapter! PLUS every chapter listed on the application (in the promotional phrase as described above) will receive 50 BONUS CREDITS (Chapter Recognition Program) per application! Click here for the [CFGM application form](#).

Nominations Requested for Leadership Awards

Nominations are due October 27 for leadership awards to be presented at the National AGA Leadership Conference February 12-13. The categories include:

Federal Leadership Awards

Distinguished Federal Leadership Award- Formally recognizes individuals in either the legislative or executive branch who have made outstanding contributions to enhancing government financial management.

Elmer Staats Award - Recognizes the cumulative achievements of federal professionals who throughout their career have served as a role model for others and who have consistently exhibited the highest personal and professional standards.



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Andy Barr Award (Word version) - Formally recognizes the cumulative achievements of private sector individuals who throughout their career have served as a role model for others and who have consistently exhibited the highest personal and professional standards.

State and Local Leadership Awards

Excellence in Government Leadership Award) - Recognizes the cumulative achievements of a state or local government professional who throughout his/her public career has served as a role model for others and has consistently exhibited the highest personal and professional standards.

William R. Snodgrass Distinguished Leadership Award - Recognizes the outstanding leadership of individuals in state government that led to improved financial management practices, policies, systems

or operations and consistently exhibited the highest personal and professional standards.

Distinguished Local Government Leadership Award - Formally recognizes the outstanding leadership of individuals in local government that led to improved financial management practices, policies, systems or operations and consistently exhibited the highest personal and professional standards.

Private Sector Award

Private Sector Financial Excellence Award - Recognizes the cumulative achievements of private sector professionals who throughout their careers have served as a role model for others and have consistently exhibited personal and professional standards.

To nominate someone for an award, visit the [National Awards Website](#) or contact [Rosanna Ortiz](#) at (800) 242-7211 x309.

August Financial Matters

Central Arkansas AGA

Balance Sheet

August 31, 2006

ASSETS

Current Assets		
Checking	\$	10,817.96
Certificates of Deposit		<u>27,004.17</u>
Total Current Assets		<u>37,822.13</u>
Total Assets	\$	<u><u>37,822.13</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Unearned Revenue	\$	<u> </u>
Total Current Liabilities		<u>-</u>
Capital		
Beginning Balance Equity	\$	9,862.89
Equity - Retained Earnings		29,655.26
Net Income		<u>(1,696.02)</u>
Total Capital		<u>37,822.13</u>
Total Liabilities & Capital	\$	<u><u>37,822.13</u></u>



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Income Statement For the Two Months Ending August 31, 2006

	Current Month	Year to Date
Revenues		
Education Seminar Revenue	\$ 0.00	\$ 103.03
Local Chapter Dues	422.90	422.90
Interest Income	4.39	71.16
Total Revenues	427.29	597.09
Expenses		
Education Expense Speakers	\$ 161.51	\$ 1,431.51
Audit Cost	500.00	500.00
Web Expense		130.00
PO Box Rent	72.00	72.00
Postage	159.60	159.60
Total Expenses	893.11	2,293.11
Net Income	\$ (465.82)	\$ (1,696.02)

Officer Directory and Contact Information

Position	Name	Phone #	E-mail Address
President	Brenda Horner	(501) 682-5243	brenda.horner@dfa.state.ar.us
President Elect	Greg Crawford	(501) 683-4632	greg.crawford@dfa.state.ar.us
Treasurer	Gary Puls	(501) 371-6033	gary.puls@dfa.state.ar.us
Secretary	Lucie Stoddard	(501) 682-6182	lucie.stoddard@arkansas.gov
Newsletter Co-Editors	Marion Carlton	(501) 682-2893	marion.carlton@arkansas.gov
Newsletter Co-Editors	Colleen Vollman	(501) 683-2251	colleen.vollman@arkansas.gov
Membership Co-Chairs	Lisa Ricks	(501) 683-1065	lisa.ricks@arkansas.gov
Membership Co-Chairs	Sandra Sherman	(501) 682-4125	ssherman@aetn.org
Education Co-Chairs	Kim Hardwick	(501) 683-4630	kim.hardwick@dfa.state.ar.us
Education Co-Chairs	Shirley Manning	(501) 682-5241	shirley.manning@dfa.state.ar.us
Community Service Co-Chairs	Jane Dudley	(501) 682-3504	jane.dudley@sosmail.state.ar.us
Community Service Co-Chairs	Teri Matthews	(501) 682-5255	teri.matthews@dfa.state.ar.us
Program Co-Chairs	Sandy Becker	(501) 447-1115	sandy.becker@lrds.org
Program Co-Chairs	Deena Coston	(501) 377-1214	deena.coston@carkw.com
CGFM Chair	Russ Hannah	(870) 972-2024	russ.hannah@arkansas.gov
Meetings and Awards Co-Chairs	Don Bellcock	(501) 682-1872	donald.bellcock@arkansas.gov
Meetings and Awards Co-Chairs	Cynthia Rhoads	(501) 682-3921	cynthia.rhoads@arkansas.gov
Co-Webmasters	Don Bellcock	(501) 682-1872	donald.bellcock@arkansas.gov
Co-Webmasters	Marcella Winzerling	(501) 683-0396	marcella.winzerling@dfa.state.ar.us
Historian	Richard Drilling	(501) 324-9062	richard.drilling@dfa.state.ar.us
Past President	Marion Carlton	(501) 682-2893	marion.carlton@arkansas.gov